



## Answers to Frequently Asked Questions regarding the CADS Certification Program

### **Q 1: How do I register for a CADS Prep Course or CADS Evaluation (Module or Complete Certification)?**

A1: Your options:

1. Go to the [CADS website](#) home page and click the “[List of up-coming events](#)” button. This takes you to the CADS online store. If your program or division pays the cost of certification, there will be an option in the payment area to indicate this.
2. If you live in BC, click [www.bcadaptive.com](http://www.bcadaptive.com)
3. Register through your local zone or division.

**NOTE:** You MUST be a current CADS member AND meet the required prerequisites PRIOR to taking a CADS Evaluation.

### **Q 2: How do I find out where CADS Certifications are being offered in my area?**

A2: You have two options:

1. Go to the [CADS website](#) home page and click the “[List of up-coming events](#)” button. This takes you to the CADS online store.
2. Contact your local zone or division.

NOTE: Certification information will be added as the National Office receives it.

### **Q 3: What is the process for setting up CADS Certification and where do I find the information?**

A3: Go to the [CADS website](#) Resource Tab -> Forms & Documents page. You will find a **CADS Certification form**.

- A Program or Division must complete the CADS Certification form and submit it to the National Office.
- National Office will create a new event and setup online registration through the CADS website.
- Participant Registration will close five business days before the start of the course. National Office will provide a full list of registrants and their contact information, along with their current level of certification to the Course Conductor prior to the event.

**NOTE:** If you live in BC, click [www.bcadaptive.com](http://www.bcadaptive.com)

### **Q 4: How much does it cost to take a CADS Certification Course?**

A4: CADS National is charging:

- \$50 per CADS Complete Evaluation (\$25 for a re-test)
- \$20 per CADS Module Evaluation (\$10 for a re-test)

Divisions/ Programs may charge an additional administration fee on top of this. Each course fee will be listed with the specific course information on the CADS website.

**NOTE:** Current certified level 1, 2 & 2A instructors should see Q6 below.

### **Q 5: Do I need to take all of the Modules, if I'm only interested in teaching a specific discipline?**

A5: No. The module process allows you to focus on your area of interest.

However, we encourage all instructors to take the complete CADS Certification. Exposure to all aspects of adaptive methodology will ensure that you have a stronger understanding of the key concepts in instruction for adaptive snow sports. Even if your focus is on students within a specific discipline, the skills learned in other modules will make you a more capable and confident Instructor.

## **Q 6: What if I already have previous CADS Instructor Certification?**

A6: If your certification was obtained prior to 2015, you may retain your certification. However, it is recommended that you update your skills and knowledge to meet current CADS standards.

If you want to obtain your next level of Certification, you will need to complete any missing modules at your current level prior to taking the next Level.

Should you decide not to update your current Certification Level and want it to remain highlighted in the National Instructor list you should be aware that not having all completed modules would prevent you from attaining a higher level of Certification until such upgrades are completed.

## **Q 7: What modules do I need to take to update my old CADS certification (Prior to 2015)?**

A7: If you are:

Old CADS Level 1: required to obtain Level 1 ASD/CI and Sitski module => Current Level 1 complete certification.

Old CADS Level 2: required to obtain Level 2 ASD/CI and Sitski module => Current Level 2 complete certification.

Old CADS Level 2A: required to obtain Level 2 ASD/CI module => Current Level 2 complete certification.

However, due to the changes in the CADS standards it is recommended that you challenge the complete certification at your current level prior to moving forward to the next level.

## **Q 8: Who can run a Prep-Course or Evaluation?**

A8: For all Modules and Complete Certification

Level 1: Current CADS Level 1 or 2 Course Conductor, Level 4 or Level 4 examiner.

Level 2: Current CADS Level 2 Course Conductor, Level 4 or Level 4 examiner.

Level 3: Current CADS Level 4 or Level 4 examiner.

Course Conductor: Current CADS Level 4 or Level 4 examiner.

A full list of Course Conductors is available under the [CADS website](#) home page. Please click the ["Resources => Forms & Documents"](#) button.

## **Q 9: How do I become a CADS Course Conductor?**

A9: You first need to complete your CADS Level 3 Certification, and then successfully complete the CADS Course Conductor Evaluation, which is held at Pre-Course in the fall for both the east and west divisions.

**Q 10: Who can conduct the CSIA training which is the prerequisite for CADS Certification?**

A10: A current Level 3 CSIA Instructor (or higher) can deliver this training session. If there are no CSIA Level 3s available in your area, then a current up to date Level 2 CSIA may deliver the training, based on the current CADS Teaching Methodology document. If either of these options is not available please contact your division.

**Q 11: As a CADS Course Conductor without CSIA or CASI certification or formal training, how will I assess the CSIA or CASI component of the candidates during the CADS Level 1 or 2 Certification Courses?**

A11: CADS Course Conductors will receive training at pre-course to address how to assess instructors in the CSIA or CASI components of certification.

It is also strongly suggested that all CADS Course Conductors visit the CSIA or CASI websites where there is a collection of information to assist CADS Course Conductors.

Pursuing CSIA or CASI certifications is strongly recommended for personal development.

If a CADS Level 4 Examiner is in the area and available, you may ask for assistance.

**Q 12: What if a candidate does not Meet Expectations for the evaluation?**

A12: A result of “Needs Improvement”, requires the candidate to retake the evaluation at a later date.

The cost for retaking a CADS evaluation is half the regular cost.

For a retest CADS National is charging:

- \$25 per CADS Complete Evaluation
- \$10 per CADS Module Evaluation

Divisions/ Programs may charge an additional administration fee on top of this. Each course fee will be listed with the specific course information on the CADS website.

**Q 13: How are CSIA or CASI Prerequisites being tracked?**

A13: CSIA or CASI methodology is the basis of all CADS teaching and it is critical for all instructors to have a strong understanding of one or both. Local Programs and Divisions are responsible for ensuring that the prerequisite CSIA or CASI session is completed and tracked.

The CSIA material to be covered in the Teaching Methodology – Skiing document training. Go to the [CADS website](#) home page and click the [“Resources => Forms & Documents”](#).

**Q14: Can a candidate take a specific discipline within a Complete Evaluation that is being offered? Or does the discipline have to be taken as a Module to be certified for that discipline?**

A14: No, participating in only a specific discipline of the evaluation will not be sufficient to become certified in that module.

Take a module to become a VI, Sitski, Outriggers (3&4Track) or ASD/CI Certified Instructor at Level 1 or 2 in that discipline.

e.g. Level 1 3&4 Track Certified Instructor – Ski

Level 1 Outrigger Certified Instructor – Snowboard

Take a complete evaluation to become a certified CADS Level 1 or 2.

The time spent (on snow/indoors) and the knowledge delivered to a candidate while taking a particular Module is more in depth than that provided during a Complete Evaluation. For this reason, completing a discipline during the Complete Evaluation is not sufficient to become certified in that discipline.

**Q 15: What if a certified instructor lapses their membership for a year or longer?**

A15: The individual returns with the previous level of certification they had when they stopped paying their membership. It is recommended to update training, if the instructor’s certification was obtained prior to 2015, refer to Question 7.